

JAI PARKASH SHIVANI

District Tharparkar
Sindh, Pakistan
Email: jai.trdp@gmail.com
Cell: 0333-2510-713



Self-motivated & hard working professional having working experience of more than 20 years in different sectors, mainly with Development sector including Finance, project management, Microfinance, Monitoring and Evaluation and the banking sector. Started career with Development sector by joining TRDP in 2002. Since the time, have worked at different positions in professional and management capacities. Before that, in 1995 soon after completion of MBA in finance started the first job in banking sector as OG III in a commercial bank at Karachi. Being the native of Tharparkar, got the opportunity to join TRDP initially the finance section as finance officer, within two years in 2004 promoted to the position of Manager, since then have been working at different management capacities in operations, project management and monitoring and evaluations. Currently heading the monitoring and evaluation section as Head of Monitoring and documentation at head office Mithi.

PERSONAL INFORMATION

Fathers name	Nathu Ram Shivani
Date of Birth	July 29, 1969
Domicile	Tharparkar, (currently residing in Hyderabad).
NIC	44303-9756894-5

EDUCATION

1995	MBA (Master of Business Administration) with specialization in Finance From IBS (Institute of Business Studies (University of Sindh Jamshoro).
1992	B.Com (Hons) Bachelor of Commerce Honours degree from department of Commerce (University of Sindh Jamshoro)
1987	Intermediate (Pre-engineering) from Shah Abdul Latif Government Degree College Mirpurkhas

Professional Work Experience

July 1, 2022- Till Date	Head of Monitoring and Documentation TRDP – Head office Mithi
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The position focuses and keeps a vigilant eye on how an agreed activity/intervention within organizational yearly plan of operation or agreed

project proposal document is progressing. It also looks all the aspect including planning, implementation, efficient and effective use of resources, and how near or far organization is reaching outputs initially. In terms of resources use, implementation and delivery of activities and immediate results (outputs).

Responsibilities:

- Develop M&D strategy to reflect its functional capacity in line with Thardeep Rural Development Programme strategic vision.
- Implementing the overall scope and function of monitoring outlined in the M&D framework document of TRDP.
- Responsible for designing, planning and implementing of the Monitoring Documentation and Reporting activities of the programme / projects as per logical framework approach.
- Provide support to the review and development of M&D systems and tools.
- Field monitoring to assess the extent of progress, relevance of activities, appropriateness of risk mitigation measures, process efficiency, quality and completeness of immediate outputs primarily focusing relevance, targeting and the beneficiary selection.
- Conduct surprise field visits to ensure quality of work and to identify the gaps in process of implementation and communicate accordingly in form of field visit reports.
- Monitor and evaluate overall progress on achievement of results and support monitoring and evaluation of the effects and impact of the programme/ project.

**March 2016-
June 30 2022**

Programme Manager SUCCESS Program TRDP – Region office Jamshoro

SUCCESS (Sindh union council and community economic strengthen support programme) www.success.org.pk was a more than six years European Union Funded project implemented in two district of Sindh by TRDP. I led the project since the inception March 2016 till the successful end of the project June 30, 2022. Women empowerment, social and economic empowerment. Community Institutions development and community infrastructure development were the major components of the project.

Responsibilities as programme Manager:

- Responsible for overall program management and to provide the direction to the TRDP SUCCESS programme team for effective implementation of the programme as per approved programme document.
- Responsible for coordination with RSPs, GoS and EUD on strategic issues.

- Compliances of the findings and recommendations of the system audit on design and operating effectiveness of internal control systems of TRDP. The audit was conducted by audit firm Moore Stephens and commissioned by European Union Delegation to Pakistan.

**February 2014-
March 2016** **Senior Manager Monitoring and Evaluation**
TRDP – Head Office

Description: Monitoring and evaluation (M&E) is the unit within TRDP structure with defined objectives and roles aimed at program effectiveness. The M&E role can be divided broadly into two parts

- Information Management: Systematic, regular collection and occasional analysis of information to assess the performance and to track the progress against time resources and performance schedule (Plan). This also includes identification of the areas that requiring timely attention and action.
- Analysis of the effectiveness and direction of an activity that involves making a judgment about progress and impact

**May 2012-
March 2014** **Senior Manager Social Audit**
TRDP – Head Office

Responsibilities:

- Social audit of the program/projects
- Develop and supervise the Complaint Response Mechanism of management system

Senior Manager Special Projects

Responsibilities:

- Administer an organization's standard project Management processes
 - Handle all aspects of planning requirements gathering scheduling and work planning
 - Close coordination with donors
 - Coordination with line departments, NGOs and other sources for service delivery
 - Supervision and implementation of the projects
 - Management and planning of the projects
 - Coordination with TRDP other regional programmes
 - Frequent representation of TRDP's work at national and international forums
 - Ensuring fulfillment of commitments made to various stakeholders
 - Troubleshooting and conflict resolution at all levels
 - Timely reporting to the donors
- Ensure integration of gender perspective into sectoral activities

List of Special Projects with Details:

**Nov 2010 – April
2012**

**Project Manager – TRDP
Livelihood and WASH Early Recovery**

Project Area:

Jamshoro

Noushehro

Shaheed Benazirabad

The project was aimed to enable 9,000 flood affected families (approx. 63,000 persons) in the districts of Jamshoro, Noushehro Feroze and Shaheed Benazirabad to regain their livelihood basis and have access to safe potable water and sanitation facilities.

**Aug 2011 – July
2012**

**Project Manager – TRDP
Child Survival Project**

Project Area:

Umerkot

To bring about improvement in health status of mothers, newborns and children from marginalized and underserved communities in Umerkot district, through addressing accessibility and utilization of health services leading to improved Newborn and Child Survival.

**Sep 2010 – April
2011**

**Sub Cluster Coordinator – RSPN
Nationwide Poverty Targeting Survey**

Project Area:

Jamshoro

Dadu

Umerkot

Description: The Nationwide Poverty Targeting survey NPTS, under Benazir Income Support Program BISP, TRDP had to undertake the poverty survey in three districts Umerkot Jamshoro and Dadu. Successfully implemented the survey work in three districts and completed more than 570,000 households of three districts by deploying more than five hundred enumerators, supervisors, monitors, forward campaigners team. The project was directly implemented through the district level managers.

**July 2011 – Feb
2012**

**Project Manager – TRDP
Resumption of Livelihood for Early Recovery**

Project Area:

Jamshoro

Dadu

Description: To help flood affected families to regain their livelihood basis and to empower them to address critical needs of the most vulnerable during recovery in Dadu and Jamshoro.

The project enabled 600 floods affected families (approx. 4,200 persons) in the districts of Jamshoro and Dadu to regain their livelihood basis, and to become organized and empowered to advocate for the critical needs of the most vulnerable during recovery.

**Mar 2010 – Sept
2010**

Senior Manager Monitoring and Evaluation
TRDP – Head Office

Responsibilities:

- Progress and process Monitoring
- Conduct and lead the Program Review workshops
- Writing progress reports for donor and TRDP Board
- Proposal writing
- Program presentations

**July 2004 – Feb
2010**

Senior Manager Microcredit and Enterprise Development (MED)
TRDP – Head Office

Responsibilities:

- Fund Management
- Supervise the Operations of Rural Micro credit Programme in Five Districts of Tharparkar, Umerkot, Jamshoro, Dadu and Khairpur Mir's
- Enterprise development and Micro credit landing
- Product Development and Research
- Proposal Writing
- Reporting
- Capacity building of Micro finance staff

Served as Senior Manager Micro Finance TRDP Head Office, the credit Programme was expanded in five district Offices with 32 field offices dealing directly in Micro finance. The management of over 400 million credit portfolio with 45,000 active clients is the prime responsibility. In addition, also heading the Enterprise support unit of TRDP dealing in different projects on women empowerment through employment generation and market linkages of the women artisans work. Innovations and Program design in the micro credit to make the program cost effective and efficient one is the responsibility of mine

**Jan 2003 – June
2004**

Accounts officer
TRDP – Head office

For the period of one and half year served as Accounts Officer at TRDP Head Office having much interlink with more than dozen national and international donor agencies with specific job description of maintenance of all Books of accounts, Budgeting, preparation of Trail Balance, Balance sheet and accordingly preparation of budget monitoring statements. Beside this special assignment of reporting of Tawana and Comic projects including monitoring of more than ten field units with analyzing of their financial activities and respond accordingly to the management is also the part of my job.

**Sep 2002 – Dec
2002**

Accountant Tawana Pakistan Project
TRDP – Head Office

Started career in TRDP as Assistant Accountant in Tawana Pakistan Project supported by Govt of Pakistan, the assignment was to handle the financial transaction of the project on daily basis, reporting to the donors beside this personnel management of more than seventy staff was also part of my job description.

**Sep 1995 to Dec
Officer Grade III
Prudential Commercial Bank Karachi**

First career job, served in International Division of newly established bank, the responsibility was to do the correspondence with foreign banks to build the business relations.

Also worked with foreign exchange department (import section) dealing in opening of (LC) letter of credit.

TRAININGS During 2004-2010

- Training on 'Financial Management and Sustainability of Micro Finance Institutions' organized by Pakistan Micro finance network PMN at Islamabad.
- Training on 'External Audit for Micro Finance Institutions' organized by ICAP Institute of Chartered accountants of Pakistan.
- Training on "Micro finance Policy Environment and its impact on future sector growth" By State Bank Pakistan
international conference on "Microfinance in Pakistan Innovating and mainstreaming"
- Attended four days training on Business planning and Financial Modelling using Microfinance.
- Got opportunity of foreign visit to Philippine Manila where visited following organization dealing in Microfinance
- Rural Banks Association of Philippines (RBAP) Manila, for an overview of Rural Banking System, introduction to the 'Microfinance Access to Better Services-MABS' program to look into their approach towards capacity building and mobile banking initiative.
- Central Bank of Philippines "Bangko Sentral ng Pilipinas" Manila, for briefing on Policy and Regulatory Framework for Microfinance.
- Microfinance Council of Philippines (MCPI) Metro Manila, a network of NGO MFI for an overview and briefing on the innovations and initiatives taken by MFIS in micro insurance, BDS, transformation into rural banks, research in product design for agricultural and crop loans and initiatives in consumer protection through provision of financial education to clients.
- TSPI Development Corporation, Makati city Manila, one of the biggest NGO MFI for an orientation and visit to Taguig Branch, attending a center meeting and head office for an overview of the organization, major Microfinance services offered and innovations to reach more rural clients.
- CARD Mutually Reinforced Institutions (CARD-MRI) Laguna, comprising of CARD Rural Bank, CARD NGO, CARD Mutual Benefit Association and CARD Training Institute with an objective of having an overview of functions and linkages of CARD institutions and the training initiatives along with Microfinance systems, BDS and various financial services and products offered.

COUNTRIES VISITED

United States of America (USA), United Kingdom (UK) England,

Malaysia, Manila Philippine, Thailand and Tajikistan

References:

- 1 Sono Khangharani
CEO Thardeep Microfinance Foundation
Email: sono.khangharani@tmf.org.pk

- 2 Fazal Ali Saadi
Programme Manager
SUCCESS=RSPN component
Email: fazal@rspn.org.pk

Serial **Nº** 0001160
F

Roll No. 15/1993 (SEMESTER)

UNIVERSITY OF SINDH



MASTER OF BUSINESS ADMINISTRATION

19⁹³

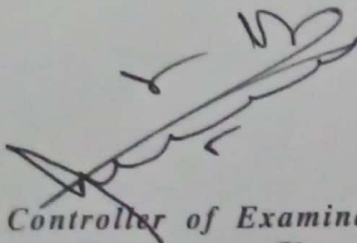
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..... having been examined in 19⁹³,

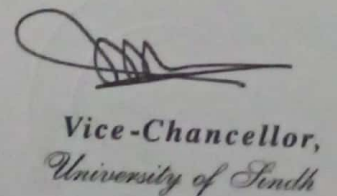
was found qualified for the Degree of Master of Business Administration.

Class: *First*

Date of declaration of result 31-07-1995


Controller of Examinations,
University of Sindh


Registrar,
University of Sindh


Vice-Chancellor,
University of Sindh

Jamshoro Sindh (Pakistan)

Date _____